

INSTRUCTIONS

Important:

1. Students are advised to go through the complete instructions carefully before filling the application form. Please note that incorrect filling, overwriting, cutting and incomplete application will be rejected.
2. This resitting form has been designed to facilitate scanning of student data including photograph and specimen signature to facilitate issue of admit card with photograph. It is therefore essential to ensure that the form is filled with utmost care for accuracy and clarity.
3. Download the form and take the printout without changing the size.
4. Use only Black ink or Navy blue ink ballpoint pens for filling the applications. For blackening the circles use only 2B pencils.
5. All resitting candidates must use only this form. Resitting forms issued for previous examinations are not acceptable.
6. Use bold capital letters while filling the application form.
7. The name should be as per the University records.
8. While filling the centre code you have to completely blacken the corresponding circles appropriately. For ex. Centre code 500 should be filled as 00500.
9. Use latest photographs of students of specified size.
10. The signature shall be put within the space provided.
11. The students required to appear for project internal papers (such as MT0010, MT0021, MT0025, MT0029, EB0023, EC0014, TT0012, MC0032, BI0012 etc) should also submit the resitting application form along with the requisite fee.
12. * - MC3101
MC3102
The student has to select the same elective for which he had attended the previous examination/s.
13. No student is permitted to appear for more than one examination at a scheduled time.
14. Wherever students apply for resitting papers that clash with other papers in the schedule of the examinations, admit card will be issued for all such papers so that the student can appear in any one of the papers of his choice.
15. Column 1 & 2: Roll No. and Name shall be as per Registration documents.
16. Column 3: Give complete address with pin code.
17. Column 4: Select appropriate examination code from the enclosed chart. Special care should be taken to use correct code number.
18. Column no 5: Give details of Demand draft clearly in the appropriate column.
19. All the payments shall be made by the students in the form of DD taken in favour of "Sikkim Manipal University, DE" payable at Manipal / Udupi and endorse your name, application number and centre code on the reverse of the DD. The students are advised to retain the counter foil and photocopy of the DD with them for their reference. In case of payments made other than the above form shall be at their own risk. The fees once paid cannot be refunded.
20. **Last Date for submitting resitting applications**
With out Late Fee 20 May 2004
Per Subject Rs. 150/-, All subjects of a semester Rs. 500/-
With Late Fee 30 May 2004
Per Subject Rs. 200/-, All subjects of a semester Rs. 700/-
No resitting applications will be accepted after the last date.
21. Do not fold, bend, cut tear or otherwise deface/ mutilate the form in any manner.

The print out of this application SHALL BE TAKEN with good resolution preferably 360X360 (for Dot matrix printers) or 'Best' Quality Setting (for Inkjet Printers / Laser Printers) so as to enable us to scan the details.

Note: The Applicant is required to send only the front page of the resitting application duly completed along with the demand draft. The Centres and students are also advised to retain a photocopy of the filled application and the draft for future reference to assist future query.

Subject code details for Resitting IT & Management courses

COURSE	SEM	EXAM CODE				
DCI	1	DI01&02	DI0003	DI04&05	DI0006	
DEC	1	EC01&02	EC0003	EC04&05	EC06&07	
DHN	1	HN01&03	HN02&08	HN04&05	HN06&07	
DIT	1	DT01&02	DT0003	DT0004	DT0005	
DMT	1	TT0001	TT02&05	TT03&04	TT0006	
ADHN	1	HN01&03	HN02&08	HN04&05	HN06&07	
	2	HN09&10	HN17&18	HN19&20	HN0021	
BBA/BBM	1	BB01&02	BB03&04	BB0005	BB0006	
	2	BB07&08	BB0009	BB0010	BB0011	
	3	BB0012	BB0013	BB0014	BB15&16	
	4	BB17&18	BB0019	BB0020	BB0021	
	5	BB0022	BB0023	BB0024	BB25&26	
	6	BB0027	BB0028	BB0029	BB30&31	
BScIT	1	DT0102	DT0003	DT0004	DT0005	
	2	BT0006	BT0007	BT08&09	BT0010	
	3	BT0011	BT0012	BT0013	BT0014	BT0015
	4	BT0016	BT0017	BT0018	BT0019	BT0020
	5	BT0021	BT0022	BT0023	BT0024	
	6	BT0025	BT0026	BT0027	BT0028(U/I)@	
BCA	1	BC0001	BC0002	BC0003	BC04&05	
BCOMIS	1	BM0001	BM0002	BM0003	BM04&05	
PGDHN	1	HN01&03	HN02&08	HN04&05	HN06&07	
	2	HN09&10	HN11&12	HN13&14	HN15&16	
PGDMT	1	TT0001	TT02&05	TT03&04	TT0006	
	2	TT0007	TT08&11	TT0009	TT0010	TT0012
PGDEC	1	EC01&02	EC0003	EC04&05	EC06&07	
	2	EC0008	EC0009	EC10&11	EC12&13	EC0014
MBA	1	MB0001	MB02&07	MB03&04	MB05&06	
	2	MB0008	MB09&10	MB11&12	MB13&14	
	3	MB15&17	MB0016	MB0018	MB0019	
MCA	1	MC0001	MC02&03	MC0004	MC0005	
	2	MC06&08	MC0007	MC0010	MC09&11	
	3	MC0012	MC13&14	MC15&16	MC0017	
	4	MC0018	MC19&20	MC0021	MC0022	
	5(3L, 4L)		MC51&52	MC53&54	MC0055	MC0056
	5(D, 1L, 2L)		MC0023	MC24&26	MC25&27	MC0028
	6	MC29&30	MC0031*	MC0032@		
MSCBI	1	BI0001	BI02&05	BI0003	BI0004	
	2	BI0006	BI0007	BI08&09	BI10&11	BI0012
	3	BI0013	BI0014	BI15&16	BI17&18	
MSEB	1	EB0001	EB0002	EB03&04	EB05&06	
	2	EB0007	EB0008	EB09&10	EB11&12	
	3	EB0013	EB0014	EB15&16	EB17&18	
	4	EB0019	EB0020	EB0021	EB0022	EB0023(U/I)@

COURSE	SEM		EXAM CODE			
MScIT	1	DT01&02	DT0003	DT0004	DT0005	
	2	MT0006	MT0007	MT0008	MT0009	MT0010
	3	MT11&12	MT13&14	MT15&17	MT0016	
	4	MT0018	MT0019	MT0020	MT0021	
	5	MT0022	MT0023	MT0024	MT0025	
	6	MT0026	MT0027	MT0028	MT0029 (U/I)@	
MComIS	1	MM0001	MM0002	MM0003	MM04&05	
	2	MM0006	MM0007	MM0008	MM09&10	
OTHERS						

* - MC3101

MC3102

The student has to select the same elective for which he had attended the previous examination/s.

@Final Semester Project Examination:

Final Semester Project Examination comprises of comprehensive examination conducted by the University and Internal Project Examination conducted at the study centre. For resitting in both or any one. fee payable is Rs.150/- only. The candidate is required to fill in the application using the following code:

		BScIT/BIT	MScIT/MIT	MCA	MSEB
A	For appearing only in Comprehensive University examination	BT0028(U)	MT0029(U)	MC0032(U)	EB0023(U)
B	For appearing only in Internal Project Examination conducted at the centre	BT0028(I)	MT0029(I)	MC0032(I)	EB0023(I)
C	For appearing both for Internal Project & University Examination	BT0028(U&I)	MT0029(U&I)	MC0032(U&I)	EB0023(U&I)